

# Site Premises Risk Assessment

Boyd Campsite & Activity Centre



<b>Name of Activity</b>	Use of Holiday Bus Accommodation	<b>Date of Risk Assessment</b>	10.4.22	<b>Name of who undertook this Risk Assessment</b>	Tracey Murrell Graham Thorpe Scott Butler
		<b>Date of Next Review</b>			

<b>Hazard Identified? / Risks from It?</b>	<b>Who is at Risk?</b>	<b>How are the risks already controlled? What extra controls are needed?</b>	<b>What has changed that needs to be thought about and controlled?</b>
<i>Hazard – something that may cause harm or damage. Risk – the chance of it happening.</i>	<i>Young people Leaders Visitors?</i>	<i>Controls – Ways of making the activity safer by removing or reducing the risk from it. For example - you might use a different piece of equipment or you might change the way the activity is carried out.</i>	<i>Keep checking throughout the activity in case you need to change it...or even stop it! This is a great place to add comments which will be used as part of the review.</i>
Slips, trips and falls -Risk of cuts, bruises	<i>Young people Leaders Visitors</i>	All floor edges are clearly marked, where floor levels change. Stairs have a handrail to assist stair users. Users to be briefed on stairway safety and a leader to ensure that users do not play on the stairs. Users encouraged to bring a torch as part of their personal kit to use to light the stairs at night or in case of light failure.	
Fire -Risk of smoke inhalation / asphyxiation -Risk of burns -Danger of death	<i>Young people Leaders Visitors</i>	Fire extinguishers provided on each level. Four emergency exits downstairs and one emergency fire window upstairs. No cooking or naked flames allowed on the bus. Cooking to be done at designated cooking areas away from the bus. All combustible materials used up to CRIB 5 standard (Minimum). No smoking onboard or near the holiday bus. Smoke alarms fitted on both floors, which are tested prior to each use Bus drained of diesel.	

Additional information can be found in the Safety Checklist for Leaders and other information at [scouts.org.uk/safety](https://scouts.org.uk/safety)

HQ Template Published June 2020



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<p>Fire - Unable to access stairs for escape from upper deck</p> <ul style="list-style-type: none"> <li>-Risk of smoke inhalation / asphyxiation</li> <li>-Risk of burns</li> <li>-Danger of death</li> </ul>	<p><i>Young people</i> <i>Leaders</i> <i>Visitors</i></p>	<p>Fire extinguishers provided on each level. Smoke alarms fitted on both floors, which are tested prior to each use Fire ladder in place to be used as a means of escape from the Emergency Exit at the REAR of the bus. Instructions for use are displayed in the bus and instruction is to be given to leader(s) in charge at the start of hiring of the Holiday Bus</p>	<p>Fire ladder to be inspected on a six-month basis.</p>
<p>Inability to access / exit bus for disabled persons</p> <ul style="list-style-type: none"> <li>-Risk of inhibiting access / egress from the bus for individual(s)</li> </ul>	<p><i>Young people</i> <i>Leaders</i> <i>Visitors</i></p>	<p>Leader in Charge / hirer to assess the needs of any individual utilising the bus that has specific mobility needs that could impact the access and egress of the bus for other users. Ramp for access and egress of bus at the main entrance Use of downstairs accommodation area is advised for ease of access / egress depending on specific needs of the individual.</p>	
<p>Fall from Height from Emergency Exit</p> <ul style="list-style-type: none"> <li>-Risk of impact / general injury from fall</li> </ul>	<p><i>Young people</i> <i>Leaders</i> <i>Visitors</i></p>	<p>All emergency exits on the top deck should be secured with quick break fixings. Brief participants to only use the window in an absolute emergency.</p>	
<p>Vehicle Movement</p> <ul style="list-style-type: none"> <li>-Risk of bus becoming unstable</li> </ul>	<p><i>Young people</i> <i>Leaders</i> <i>Visitors</i> <i>Site Team</i></p>	<p>Bus disabled and positioned on hard standing. Air brakes locked on and spring parking brake manually wound on, with wheels also chocked. Diesel removed from the vehicle. Air suspension disabled to minimise movement in the wind. Batteries removed from the vehicle.</p>	<p>Wind conditions to be monitored by Site Team, and if adverse weather conditions ensue, users of the holiday bus to be relocated into alternative accommodation.</p>
<p>Poor Air Supply and Ventilation</p> <ul style="list-style-type: none"> <li>-Risk of asphyxiation</li> </ul>	<p><i>Young people</i> <i>Leaders</i> <i>Visitors</i></p>	<p>Air vents on both floors. Opening windows should be open when the bus is in use to maximise air circulation.</p>	
<p>Waste</p> <ul style="list-style-type: none"> <li>-Risk of vermin infestation</li> </ul>	<p><i>Young people</i> <i>Leaders</i> <i>Visitors</i> <i>Site Team</i></p>	<p>No food allowed onboard the vehicle. Groups to clean up after themselves and bus to be inspected for cleanliness / signs of vermin between groups. Bus to be cleaned after each use</p>	

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<p>Deteriorating bus body condition -Risk of exposed fibreglass -Risk of developing sharp edges</p>	<p><i>Young people</i> <i>Leaders</i> <i>Visitors</i> <i>Site Team</i></p>	<p>The buses are all over 20 years old, these are maintained by Cavebus Ltd and checked every six months for condition. However, as these vehicles are older vehicles there is a slight risk that trim could work loose and fall from the vehicle. Site Team to regularly inspect condition of bus and inform CaveBus Ltd of any signs of deterioration to enable repair</p>	
<p>Occupants falling from bed areas -Risk of impact injuries</p>	<p><i>Young people</i> <i>Leaders</i> <i>Visitors</i></p>	<p>Occupants briefed to correct way to access bed areas and leaving the bed areas</p>	
<p>Contaminated / Dirty Bed areas -Risk of infection</p>	<p><i>Young people</i> <i>Leaders</i> <i>Visitors</i></p>	<p>Condition of bedding areas to be inspected after each use and prior to hiring of the bus. Any mattress deemed to be unfit for use is to be removed for cleaning / replacement</p>	
<p>Poor Behaviour - Over excitement during activity -Risk or injury</p>	<p><i>Young people</i> <i>Leaders</i> <i>Visitors</i></p>	<p>For members of the Scout association - Code of Conduct outlined as part of safety brief to set clear expectations of behaviour prior to beginning activity.</p> <p>For visitors – Absolutely no alcohol to be consumed on the Bus Any persons deemed to be unfit to participate due to previous consumption of alcohol will not be permitted to participate/stay on the bus Expectation for behaviour during the activity to be outlined during the initial bus orientation</p>	
<p>Vandalism of Bus &amp; facilities in proximity -Risk of damage</p>	<p><i>Site Team</i></p>	<p>CCTV in proximity of bus Fencing in place along the perimeter of the site to prohibit access by unauthorised persons Condition of bus and facilities to be assessed prior to each hire</p>	
<p>Review:</p>			